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Michelle Lujan Grisham • Governor  
Alicia Keyes • Cabinet Secretary

**TO:** EDD

**FROM:** Patrick Gannon, JTIP Program Manager  
Job Training Incentive Program

**SUBJECT:** Monthly Board Meeting

**DATE:** September 30, 2020

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This memo is to inform you that JTIP requests will be acted upon at the next Job Training Incentive Program's Board meeting, which is scheduled for **October 9, 2020**.

JTIP Virtual Board Meeting

Fri, Oct 9, 2020 9:00 AM - 1:00 PM (MDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/398621165>

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If you have not yet confirmed your attendance, please email me or if you have any questions, please call me at 470-3572. In accordance with the JTIP Policy Manual; Board Requirements: "Actions of the Board will be binding only when a minimum of three board members and one designated proxy vote is present."

Thank you.

Patrick Gannon  
JTIP Program Manager