

SUSANA MARTINEZ  
GOVERNOR

JON BARELA  
CABINET SECRETARY



September 17, 2014

Ms. Jewel Linzey  
Grant Officer's Technical Representative (GOTR)  
U.S. Small Business Administration  
Office of International Trade  
409 Third Street, SW, Suite 200  
Washington, D. C. 20416

## MEMORANDUM OF CERTIFICATION

The State of New Mexico, Economic Development Department through the Office of International Trade hereby certifies that it will implement the US Small Business Administration guidance on the STEP Program for eligible small business concerns and the self-representation statement will become a formal and integral part of the STEP grant evaluation process for applicants.

I further certify that the New Mexico Economic Development Department will maintain on file a completed self-representation form for each of the eligible small business concerns that receive STEP program financial assistance. The information will be maintained updated and available for examination upon request by the US Small Business Administration or for audit purposes.

Attested to this day, September 17, 2014

By:

Edward R. Herrera  
Director-Office of International Trade  
New Mexico Economic Development Department  
1100 St. Francis Drive  
Santa Fe, New Mexico 87505  
Tel: 505-827-0315  
Email: [Edward.Herrera@state.nm.us](mailto:Edward.Herrera@state.nm.us)